

**AGENDA  
HOLDENVILLE PUBLIC SCHOOL  
BOARD OF EDUCATION  
REGULAR MEETING**

**ADMINISTRATIVE OFFICE CONFERENCE ROOM  
210 GRIMES STREET  
HOLDENVILLE, OKLAHOMA 74848**

**July 10, 2023  
7:00 P.M.**

As required by Section 311, Title 25, of the Oklahoma Statutes, notice is hereby given that the Board of Independent School District, No. 35, Hughes County, Oklahoma will hold a regular meeting in the administration conference room located at 210 Grimes St, Holdenville, Oklahoma.

1. Call to order
2. Record of attendance
3. Consent Agenda  
All of the following items, which concern reports and items of a routine nature normally approved at Board meetings, will be approved by one vote unless a Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and approval of the following items:
  - a. Minutes of the June 12, 2023 regular meeting
  - b. Activity fund report
  - c. General fund report
  - d. Building fund report
  - e. Sinking fund report
  - f. Bond fund report
  - g. Child Nutrition fund report
4. Discussion and action to approve or not approve activity sub accounts and fundraisers for the 2024 fiscal year.
5. Discussion and action to approve or not approve school handbooks for the 2024 fiscal year.
6. Discussion and action to approve or not approve the following responsibilities for the 2024 fiscal year.
  - a. Encumbrance Clerk for General, Building, Child Nutrition, Activity Fund Custodian – Crystal Sherry.
  - b. Payroll Clerk, Insurance Coordinator – Angie Norman.
  - c. Minutes Clerk, Treasurer – Peggy O’Kelley
  - d. Title IX Compliance Officer – Shawn Richmond
  - e. Receiving Agents – Randy Davenport, Peggy O’Kelley, Crystal Sherry, and Angie Norman. Agent for the School, agent for purchasing, agent for all State/Federal Programs, Authorized Representative for all Title Programs, E-Rate and IDEA-B, Authorized agent for Child Nutrition Program, Hearing Officer for Civil Rights complaints, Agent for Commodities – Randy Davenport

7. Action on general fund encumbrances.
8. Action on building fund encumbrances.
9. Action on child nutrition encumbrances.
10. Action on Bond encumbrances.
11. Administrator Report
12. Personnel:
  - a. Propose executive session to discuss the following items pursuant to O.S. Title 25, Section 307 (B) (1):
    1. Discuss the hiring of Misty Smith – High School Science
    2. Discuss the hiring of Jennifer Batenhorst – teacher at Thomas
    3. Discuss the hiring of Debra Carroll – Special Ed.
    4. Discuss the hiring of Lindsey Petsemoie – Elementary Ed
  - b. Vote to enter into executive session
  - c. Acknowledge the boards return to open session
  - d. Executive Session Minutes Compliance Announcement.
  - e. Vote to approve executive session items:
    1. Action on hiring Misty Smith – Certified personnel
    2. Action on the hiring of Jennifer Batenhorst - Certified Personnel
    3. Action on the hiring of Debra Carroll – Certified Personnel
    4. Action on the hiring of Lindsey Petsemoie – Certified Personnel
13. Action on new business
14. Adjournment

The Board may discuss, make motions, and vote upon any matter on this agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

I, the undersign clerk, do certify that the date, time, place of this meeting was filed with the county clerk prior to December 15 of last calendar year or ten (10) days prior to this meeting as required by law. At least 24 hours, excluding Saturdays, Sundays, and Holidays before this meeting, notice of date, time, place, and agenda were posted in prominent view at the meeting site.

I further certify that the only items discussed in Executive Session were the items noted in the agenda.

(School Seal)

\_\_\_\_\_  
Board Clerk

Name of person posting this Notice: \_\_\_\_\_ Peggy O'Kelley \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Minutes Clerk/Board Secretary  
Title

Posted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_M, at the

Main entrance of the administration building 210 Grimes Street, Holdenville, Oklahoma