

**ACTIVITY BUS USE
(GUIDELINES)**

In accordance with the policy of the board of education and to assure a well-maintained activity bus for all students, the following guidelines shall apply:

- 1.** The bus driver is the “pilot” in command. He/she is ultimately responsible for the lives and safety of everyone aboard; therefore, he/she is the decision-maker
- 2.** All trips will have an adult sponsor on board the bus
- 3.** Riders are to be in their seats when the bus is in motion
- 4.** Unless the driver is aboard, the bus will remain locked
- 5.** In general, food and drinks are not to be taken on the bus; however, the driver has the prerogative of establishing his/her rules regarding this matter. The driver will announce the rules prior to departure
- 6.** When the activity bus arrives at its destination, the bus driver, with the assistance of the sponsor(s), will inspect the condition of the entire inside of the bus prior to riders getting off. Riders will be asked to clean up in the areas they have occupied.